

Rules on Travel, Food and Entertainment

The Channel 13 investigation recently revealed that \$126,000 of \$176 million collected from tuition was used for drinks in various colleges. Even though the number is miniscule, the use is inappropriate and thus unacceptable. To avoid any future inappropriate use, the University is enforcing the following rules, beginning immediately.

1. No state funds or tuition funds can be used on food, drinks and entertainment.
2. No state or tuition funds can be used on business class travel.
3. Only funds that are not restricted by donor for a specific purpose (or are unrestricted) can be used to advance general university business and can be spent on food and entertainment. All such use must demonstrate direct relevance to furthering the university through clear documentation.
4. All travel requests need prior approval of the supervisor. No reimbursement will be allowed without the prior approval of the supervisor.
5. Each year, an expenditure report will be run and outlier individual, department, division or college will be internally reviewed.
6. Offenders and supervisors both will be held accountable for breaking these rules.