



## MEMORANDUM

May 16, 2023

To: MG Richard Noriega

From: Diana Ramirez 

Re: Termination of Employment

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After careful consideration of recent events, I have determined that a change in leadership is required due to your failure or refusal to complete important mandated sexual harassment training. Consequently, your employment with Harris County is ending today. Effective immediately, you are relieved from your obligations of performing any work for Harris County, and you are expressly prohibited from doing so.

You are required to immediately return all County property and/or equipment in your possession, including your official identifications and access cards. A representative from Universal Service Human Resources Team will be in touch with you to arrange for this return as well as to return to you any personal items that you may have in your office. In the weeks ahead, you will receive important information from Human Resources & Risk Management regarding your right to purchase continuing health insurance coverage under the terms of COBRA. For information about your retirement deposits, please call Benefits & Wellness at 713-274-5500.

Diana Ramirez  
Interim County Administrator  
Harris County Office of County Administration