

October 19, 2015

Mr. Dallas Evans  
Executive Division Manager  
Supply Chain Management  
Houston Aviation System

Reference: Alfonso Guerrero Jr. Resignation Letter

Dear Mr. Evans

I am formally informing you that I am resigning my position as Division Manager (DM) for the Specification Section effective immediately. I did not give prior notice of my resignation due to the events stated below. The events below have confirmed to me that the Supply Chain Management (SCM) procurement process does not adhere to State Procurement law. Furthermore, these events have confirmed to me that recommendations I give Justina Mann as to adherence to State Procurement law will be disregarded. Therefore, I must immediately resign my position to comply with public procurement ethical standards.

My first day at work was August 31, 2015. During the first week, I realized that SCM did not have public opening for bids, proposals, and/or qualifications. I told Justina Mann that State law required public opening for bids, proposals and/or qualifications. Justina told me that all bid openings were done at the City's Comptroller's office and then brought to SCM. Then she asked me if I was trying to discredit SCM. I told her no, but just wanted to inform her as the supervisor of the Specification Section. However, in the following weeks I realized that the City's Comptroller office was not conducting public openings for SCM bids, proposals and/or qualifications.

On October 8, 2015, Gussie called me to let me know that Justina wanted to see me in her office. During the meeting, Justina told me to stop reviewing the solicitations for State Procurement law compliance. Justina then asked me, if I was an auditor and who I was working for. I was shocked that she would make such an accusation. I told her that I was not an auditor. Justina then told me that reviewing the solicitations was not my job. She also told me that SCM operated by the City's procurement ordinances. The meeting ended and I left her office.

When I was hired, Justina Mann told me that I would supervise the Specification Section which consist of six Senior Procurement Specialist (SPS). Furthermore, Justina tasked me to create standard solicitation templates for solicitations that SCM utilized. Therefore, I was surprised when Justina told me that reviewing SPS solicitations was not my job. Reviewing my subordinates work is part of supervising. In addition, reviewing SCM solicitations is part of the process for developing standard solicitation templates.

On October 13, 2014, I emailed Elnora Williams, SPS, about errors I noticed with the Parking Count and Guidance System solicitation. When Elnora responded to my email, she copied Justina. Immediately after I responded to Elnora's email, Justina called me by phone. Justina

told me not to use emails when addressing errors because they created email trails. Then she asked me again who I worked for. I was astonished and distressed that Justina would ask me that again. This was the second time Justina had asked me, who I worked for, within a week. Consequently, I seriously began to question why Justina would accuse me of being an auditor and tell me not to review the solicitations for State Procurement law compliance and also tell me not to use emails to communicate errors. Managers that properly manage organizations would not make statements like those Justina made to me.

On October 19, 2015, I contacted Ms. Lourdes Coss, former Chief Procurement Officer for the City of Houston. We discussed my concerns regarding the SCM procurement process. Ms. Coss said that she had told Justina to have public openings for bids, proposals and/or qualifications, but Justina ignored her request. Ms. Coss also told me that she had given Justina other recommendations regarding the SCM procurement process, but Justina ignored those as well.

My conversation with Ms. Coss confirmed my observations that the solicitation process at SCM is not in compliance with State Procurement law. The conversation with Ms. Coss also confirmed to me that Justina will not consider my recommendations to adhere to State Procurement law. If Justina ignored recommendations from Ms. Coss, City's Chief Procurement Officer, why should she consider my recommendations.

As a procurement professional it is my responsibility to disclose any possible or actual State Procurement law violations. The following sections below are from the Texas Government code Chapter 2269 that mandate public opening for bids, proposals and qualifications.

Sec. 2269.451. VOID CONTRACT. A contract, including a job order, entered into in violation of this chapter is voidable as against public policy.

Sec. 2269.104. EVALUATION OF OFFERORS. The governmental entity shall receive, publicly open, and read aloud the names of the offerors and their bids.

Sec. 2269.154. EVALUATION OF OFFERORS. (a) The governmental entity shall receive, publicly open, and read aloud the names of the offerors and any monetary proposals made by the offerors.

Sec. 2269.253 (f) At each step, the governmental entity shall receive, publicly open, and read aloud the names of the offerors. At the appropriate step, the governmental entity shall also read aloud the fees and prices, if any, stated in each proposal as the proposal is opened.

Respectfully,



Alfonso Guerrero Jr.