

**JOB POSTING SOURCES – revised 7/29/2011**

**WTVD post all job openings on the following internal websites:**

<u>PUBLICATION:</u>	<u>FAX #:</u>	<u>PHONE #:</u>	<u>CONTACT:</u>
Disneycareers.com Job Listings		919-687-2245	Michelle McKellar
<b><u>WEBSITE:</u></b>			
WTVD ABC 11		919-687-2245	Sean Daley/Michelle McKellar weboperations@abc11mail.com www.abc11.com

**WTVD sends a current job listing to all of the following organizations:**

**COLLEGE/UNIVERSITIES**

<u>PUBLICATION:</u>	<u>FAX #:</u>	<u>PHONE #:</u>	<u>CONTACT:</u>
North Carolina Central University P.O. Box 19585 Alex Dunn Bldg. Durham, NC 27707 (Historically Black College)	919-530-6305	919-530-6337	Monica Stuckey
University of North Carolina- Chapel Hill 211 Hanes Hall CB # 5140	919-962-2197	919-962-6507 (Part-time) 800-999-8725 (Full-time)	Jeff Sackaroff <a href="http://careers.unc.edu">http://careers.unc.edu</a>
UNC Career Services	(post online directly) website: <a href="http://careers.unc.edu/employers/post.html">http://careers.unc.edu/employers/post.html</a>	843 0844	Emily Strader <a href="mailto:estrader@email.unc.edu">estrader@email.unc.edu</a>
North Carolina State University University Career Center Campus Box 7303 Raleigh, NC 27695	919-515-4210 (post online directly) website: <a href="http://ncsu.edu/epack/employer">ncsu.edu/epack/employer</a>	919-515-2396	Woody Catoe <a href="mailto:woody_catoe@ncsu.edu">woody_catoe@ncsu.edu</a>
St. Augustine's College 118 E. South Street Raleigh, NC 27601 (Historically Black College)	Debra Fields (post online directly) website: <a href="http://collegecentral.com/st-aug">collegecentral.com/st-aug</a>	919-516-4092	<a href="mailto:dfields@st-aug.edu">dfields@st-aug.edu</a> <a href="mailto:careerservices@st-aug.edu">careerservices@st-aug.edu</a>
Fayetteville State University Career Services Suite 230/ SBE Building 1200 Murchison Road Fayetteville, NC 28301	910-672-1684 EMAIL	910-672-1205	Marquita Smith <a href="mailto:mtsmith@uncfsu.edu">mtsmith@uncfsu.edu</a>
Duke University Career Services Box 90950 Durham, NC 27708	919-660-1071 (post online directly) website: <a href="http://duke.experience.com/emp/sblogin">duke.experience.com/emp/sblogin</a>	919-660-1053	Sara London <a href="mailto:career-employer@studentaffairs.duke.edu">career-employer@studentaffairs.duke.edu</a>

**COLLEGE/UNIVERSITIES**

**PUBLICATION:                      FAX #:                      PHONE #:                      CONTACT:**

Shaw University Office of Career Services 118 E. South Street Raleigh, NC 27601 (Historically Black College)	EMAIL	919-546-8269	Scott Burks sburks@shawu.edu
Durham Technical Community College 1637 Lawson Street Durham, NC 27703	919-686-3396 (EMAIL TO THIS ADD)	919-686-3610	Tom Russo, Coordinator russot@durhamtech.edu jobboard@durhamtech.edu
Campbell University Department of Mass Communications POB 130 Buies Creek, North Carolina 27506	(MAIL)	910-893-1520	Cheryl Cruickshank
<b>LOCAL AGENCIES</b>	<b>FAX#</b>	<b>PHONE#</b>	<b>CONTACT:</b>
NAACP POB 3312 Durham, NC 27702	(MAIL)	919-682-4930	Fred Foster
Durham Literacy Council 1410 Duke Univ. Rd. Durham, NC 27701	919-489-7637	919-489-1456	Reginald Hodges
Women's Center PO Box 1057 Chapel Hill, NC 27514	919-932-3125	919-968-4610	Shuly Caywood www.womenspace.org
Disability Awareness Council 503 W. Franklin Street, #113 Chapel Hill, NC 27514	(MAIL)	969 3032, x 528	Alen Polak, VP
Durham Rescue Mission PO Box 118 58 Durham, NC 27703	919-688-3117	919-688-9641	Rob Tart rob.tart@durhamrescuemission
Salvation Army	919-688-3437	919-688-7306	Debbie Avolin
Life Sufficiency Program P.O. Box 1330 Durham, NC 27702	(MAIL)		
Durham Crisis Response Center Coalition for Battered Women PO Box 688 Durham, NC 27702	919-490-9726	919-403-9425	Ada Gregory

<b>LOCAL AGENCIES</b>	<b>FAX#</b>	<b>PHONE#</b>	<b>CONTACT:</b>
Employment Security Commission 1105 S. Briggs Rd Durham, NC 27703	919-560-3387	919-560-6880	Joe Johnson
Mt. Calvary Lighthouse of Faith 500 N. Drier Street Durham, NC 27703		919-688-7670	Kenya Meyers (919) 638-2622 (c) ksbmyers@aol.com email Kenya and mail to church address

<b>NATIONAL MINORITY PUBLICATIONS</b>	<b>FAX#:</b>	<b>PHONE#:</b>	<b>CONTACT:</b>
NABJ (Triangle Chapter) (tvgyrle@aol.com) PO Box 311 Durham, NC 27701	(EMAIL)	919-539-8235	Gayle D. Hurd  gayle@pivotpoint-media.com AND Ken Smith <a href="mailto:ksmith@wral.com">ksmith@wral.com</a>
Alliance for Women in Media 1595 Spring Hill Rd. Ste. 330 Vienna, VA 22182	703-506-3266	703-506-3290	Michelle Spencer <a href="http://www.allwomeninmedia.org">www.allwomeninmedia.org</a> (post listings under careerline)
National Association of Hispanic Journalists (NAHJ)		1-888-346-NAHJ	Daniela Montalvo jobbank@nahj.org

**WTVD sends job postings to the following websites per the hiring manager's request:**

**ON-LINE SOURCES/EMAIL**

American Asian Journalist Association 415-346-2051 Albert Lee  
Accepts postings through e-mail only  
[Post@aaja.org](mailto:Post@aaja.org)  
Every Wednesday \$100.00 for 30 days; \$300.00 unlimited – must be member.

**Journalismjobs.com** is the website  
Send email to: [ads@journalismjobs.com](mailto:ads@journalismjobs.com) ATTN: Dan Rohn (phone 510 524 2007)

**Monster.com**

**Mediabistro.com**

**ON-LINE SOURCES/EMAIL**

**Spots 'n' Dots** 800 978 7635  
Stopped running free ads in March of 2008. Most popular options for classified ads: **Opt 1:** ad appear in SND (print edition) 3x includes 3wk listing on internet - includes your logo online.\$297; **Opt 2:** ad appear in SND(print edition) 5x over 3wks includes 30 day listing on the internet – includes your logo online.\$450; and **Opt 3:** ad appear in SND(print edition) 9x over 3wks includes 30 day listing on the internet – includes your logo online. \$700. Can pay \$99 for ONE day publication of our choice – includes one week on the internet. [sales@spotsndots.com](mailto:sales@spotsndots.com) . Our new contact is Emily McKay.

**Graeme Newell's Marketing Ideanet** (Promotions only)

704 543-1426

[gnewell@602communications.com](mailto:gnewell@602communications.com) Twice weekly email newsletter that goes to over 7,000 subscribers. The listing is free. He says keep the posting to one or two paragraphs. **Deadlines: The deadline for the Wednesday night edition is Wednesday by 1pm.** The deadline for Sunday night edition is Sunday at 1pm. He wants to get the posting via email in a Word document attachment. [www.602communications.com](http://www.602communications.com)

**TVJOBS.COM** – free listing done on-line.

**TRIANGLEHELPWANTED.COM**

**BROADCAST CABLE FINANCIAL MANAGEMENT ASSOCIATION**

**NCACPA.org**

**POYNTER**

**WTVD sends job postings to the following newspapers per the hiring manager's request:**

<b>PUBLICATION:</b>	<b>FAX #:</b>	<b>PHONE #:</b>	<b>CONTACT:</b>
Durham Herald Sun 2828 Pickett Road PO Box 2092 Durham, NC 27702	919-419-6773	919 419 6997	Attn: Theresa Ellis tellis@heraldsun.com
	<b>Fri at noon deadline for Sunday paper.</b>		
News & Observer 215 S. McDowell Street Raleigh, NC 27601	829-4489	829-8970	Attn: Brookie Holloway brookie.holloway@newsobserver.com <b>no extra packages!</b>
Fayetteville Observer PO Box 849 Fayetteville, NC 28302	910-323-1451	910 609 0668	Iris Mitchell mitchelli@fayettevillenc.com www.fayettevillenc.com/classifieds
The Chapel Hill News PO Box 870 Chapel Hill, NC 27514	968-4953	932-2000	Martha Collins Mcollins@nando.com
The Chapel Hill Herald 2828Pickett Road PO Box 2092 Durham, NC 27702	419-6773	967-6581	Classified Denise Ellis Dellis@heraldsun.com
Richmond Times Dispatch 300 E. Franklin Street Richmond, Va 23219	804-819-5556	804-643-4414	Judith Harris jharris@timesdispatch.com
Roanoke Times PO Box 2491 Roanoke, Va 24010	540-981-3403	540-981-3311	Carol Allen
Wilmington Star News PO Box 840 Wilmington, NC 28402	910-343-2229	910-343-2353	Mary Lockfaw mary.lockfaw@starnewsonline.com www.wilmington.classified@wilmingtonstar.com

<b>PUBLICATION:</b>	<b>FAX #:</b>	<b>PHONE #:</b>	<b>CONTACT:</b>
Greenville Daily Reflector PO Box 1967 Greenville, NC 27835	252-752-9583	252-931-4200	Jessie Stanley GDRclassrep1@coxnews.com
Charlotte Observer PO Box 32188 Charlotte, NC 28232	704-358-5340	704-358-5324	Robin Collins rcollins@charlotteobserver.com
Asheville Citizens Times 14 O' Henry Avenue Ashville, NC 28801	828-258-8019	800-800-4204 ext.5980	Classified
Greensboro News & Record PO Box 20848 Greensboro, NC 27420	336-373-7043	336-373-7127	Shaquana Richardson srichardson@news-record.com
Herald Journal (Spartansburg, SC) PO Box 1657 Spartansburg, SC 29304	864-594-6394	864-582-4511	Sylvia classified.lineads@shj.com
Greenville News (Greenville SC) PO Box 1688 Greenville, SC 29602	864-298-4019	864-298-4100	Emma tviers@greenvillenews.com
The State (Columbia SC) PO Box 1333 Columbia, SC 29202	803-771-8363	803-771-8380	Camille
Spots and Dots 167 Oakdake Road Johnson City, NY 13790		800-978-7635	Emily McKay sales@spotsndots.com
Burlington Times News (Graham) (Mebane) PO Box 481 Burlington, NC 27216	336-228-1889	336-227-0131	Lindsay Frazier
Mebane Enterprise 106 N. Fourth Street Mebane, NC 27302(weekly)	919-563-9242	919-563-3555	Lacey Bennett mebenter@mebtel.net
The Alamance News (Graham) PO. Box 431 (weekly) Graham, NC 27523	336-229-9602	336-228-7851	Chris alamancenews@mail.com
The Courier Times (Roxboro) (weekly)	336-597-2773	336-599-0162	Gail Foushee <a href="mailto:classified@roxboro-courier.com">classified@roxboro-courier.com</a>
Independent Weekly Deadline is Monday 5pm for their Wednesday edition	919 286 4274	800 229 4639	Leslie Land lland@indyweek.com

#### **WEEKLY/ MINORITY PUBLICATIONS**

The Carolina Times	919 682 2913	Kenneth Edmonds
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Durham weekly that is dated Saturday, but deadline is Tuesday at 5pm

[adstct@cs.com](mailto:adstct@cs.com)

**WTVD sends job openings in the following trade publications per the hiring manager's request:**

<b><u>PUBLICATION:</u></b>	<b><u>FAX #:</u></b>	<b><u>PHONE #:</u></b>	<b><u>CONTACT:</u></b>
Television Week 740 N. Rush Street Chicago, Il. 60611	323-658-6174	323-370-2415	Charley Daniels cdaniels@Crain.com

**Deadline: 2pm (LA time) on Thursday for the following Monday. \*\*\*ALWAYS SEND VIA EMAIL**

Broadcasting & Cable 245 W. 17 <sup>th</sup> Street, 7 <sup>th</sup> Floor New York, NY 10011	646-746-6954	323-965-2089	Katie Rosa Katie.rosa@reedbusiness.com
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**Deadline: 3pm (our time) on Thursday for the the following Monday. BEST TO EMAIL**

Broadcast Engineering Intertec Publishing 17300 W. 119 <sup>th</sup> Street Olathe, KS. 66061	913-967-1735	800-896-9939	Jennifer Shafer jshafer@primediabusiness.com
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**Deadline: Monthly publication; deadline is usually around the 15<sup>th</sup> of each month.**