

CHICAGO TAX PREPARATION DISCLOSURE

Estimated charges for the following returns are:

Tax Situation	Federal	State
1040EZ (Simple Return)	\$45	\$45
1040 (Itemized Deductions)	\$105 - \$310	\$45 - \$50
1040A (Standard Deduction)	\$135 - \$390	\$45 - \$130
1040 (Complex)	Starting at \$230	Starting at \$45

Additional charges apply for:

Earned Income Credit	\$50.00
Peace of Mind [®] Extended Service Plan	\$35.00
Refund Anticipation Check (RAC)	\$34.95 - \$59.95
Health Care Related Forms.....	\$10.00 - \$50.00
Second Look [®] Review	FREE

Our charges vary in accordance with our standard schedule of charges depending upon such factors as any necessary additional forms (including forms needed for itemizing deductions, sale of property or business ownership) or based on tax office location.

Based upon the tax preparation services you have selected, your estimated total tax preparation charge is _____.

If you file a paper tax return by U.S. Mail and elect to receive your tax refund through the U.S. Mail, you can expect your refund within six to eight weeks after IRS acceptance.

If you file your tax return electronically and elect to receive your tax refund through the U.S. Mail, you can expect your refund within 21 to 28 days after IRS acceptance.

If you file your tax return electronically and elect to receive your tax refund on your _____[®] or your personal bank account, you can expect your refund within 8 to 21 days after IRS acceptance.

I acknowledge reading and receiving a copy of this Chicago Tax Preparation Disclosure.

Client Signature

Date

I certify that I have presented and verbally reviewed all required disclosures with the consumer.

Tax Preparer Signature

Date

I AM USING A PAID TAX PREPARER . . .

What are my Rights?

1. A tax preparer is required to offer a detailed explanation of their available services.
2. Prior to rendering any service a tax preparer must provide customers with a disclosure form with the following information:
 - + The price of each offered service and any and all fees
 - + An estimate of your total charge based upon the tax preparation you choose to purchase
 - + The period of time you can reasonably expect to wait for your refund.
3. Tax preparers must certify that they provided all of the required disclosures and explanations
4. You have the right NOT to utilize an alternative settlement product (for example, a refund anticipation loan or refund anticipation check)
5. Tax preparers must provide all customers with a copy of this Bill of Rights

IF YOUR RIGHTS ARE VIOLATED . . .

File a formal complaint with the City of Chicago, Department of Business Affairs and Consumer Protection

WHERE DO I FILE A COMPLAINT . . .

by phone:

Call the City's non-Emergency Number

311

People residing outside the City of Chicago
may call 312.744.5000

by mail:

Department of Business Affairs
and Consumer Protection
121 N. LaSalle St., Rm 805, Chicago, IL 60602
Attn: Complaint Intake -- Tax Preparation

