

From: Susan Burrows
 Sent: Tuesday, October 12, 2010 5:09 PM
 To: Michelle Hundley
 Subject: RE: Nora Brownwell Tour

Will do.

Susan Burrows
 Public Affairs Division
 Port of Houston Authority
 111 East Loop North
 Houston, Texas 77029
 (713) 670-2631 Office
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From: Michelle Hundley
 Sent: Tuesday, October 12, 2010 5:09 PM
 To: Susan Burrows
 Cc: Dana Ramirez
 Subject: Nora Brownwell Tour

Susan,

Alec also brought to our attention that the "requestor" should be FERC Commissioners on the spreadsheet. Please make this change.

Thank you!

Michelle Hundley, J.D.
 Community Relations Manager

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From: Susan Burrows
 Sent: Thursday, October 14, 2010 4:02 PM
 To: Terri Hall
 Cc: Michelle Hundley
 Subject: Sam Houston Boat Special Trip Tour List
 Attachments: 2010 Sam Houston Special Trips.xls

Per your request, attached is the updated list. Please let me know if you need anything else.

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2010 SAM HOUSTON SPECIAL TOURS

DATE	TIME	POHA CATERING	REQUESTER	CONTACT(S)	COMMISSIONER/OFFICER	ORGANIZATION	EXPECTED / ACTUAL
3/13	4:00 PM	CANCELLED	Ruben Arredondo	Ruben Arredondo			
3/18	10:00 AM		NO BACKUP PAPERWORK		UNK	Dboom Media/DBC2 Inc.	7/10
3/24	6:00 PM	1,197.50	Commissioner Phelps	Sherry Gray	N/A	Pasadena Rotary Club	63/54
APRIL							
4/7	6:00 PM	269.00	US State Department	Paul Cummings	Jimmy Jamison, Tom Schroeter	Mr. Watershoot, Parliamentarian	14/16
4/8	12:00 PM	1,018.75	Commissioner Phelps	Jerry Larsen	N/A	Marine Square Club	57/50
4/14	6:00 PM	1,007.50	Commissioner Longoria	Hogan Yu	N/A	Harvard Club of Houston	59/65
4/16	6:00 PM	757.50	Dr. Islam	Dr. Islam	N/A	University of Houston - Downtown	54/56
4/22	6:00 PM		Chairman	Dale Wilkins	N/A	Houston Private Equity Assoc.	24/25
4/27	4:00 PM	2,088.00	FERC Commissioners	Anita Hayes	Ricky Kunz, Edmonds, Jimmy Jamison	Tour for Nora Brownwell	26/30
MAY							
5/7	6:00 PM	1,124.30	County Commissioner Garcia	Dawn Harris	Gilda Ramirez	MALEO	49/50
5/12	6:00 PM		George Webb	George Webb	N/A	Rice Alumni	72/75
5/21	6:00 PM	1,078.50	Gigi Shapiro	Gigi Shapiro	N/A	The Colonnade Club	54/50
5/27	6:00 PM	875.00	Jarrett Reid Whitaker	Ludwina Acevedo	N/A	Port Houston Elementary Faculty	47/43
JUNE							
6/1	6:00 PM		Diane Sheridan	Diane Sheridan	N/A	Deer Park Community Advisory Council for Shell Deer Park	56/45
6/10	6:00 PM		E. Dennis Griffith	E. Dennis Griffith	N/A	So. TX Section of the AICHE	73/52
6/12	6:00 PM		Curtis Cole	Curtis Cole	N/A	National Emancipation Association	102/90
6/16	12:00 PM	479.50	Ursula Williams	Ursula Williams	N/A	TSU Maritime Transportation Mgmt & Security	30/30
6/17	6:00 PM		Diane Sheridan	Sybil McDonald/Cathy Kelley	N/A	CARLE-Lyondell and Equistar	52/50
6/19	6:00 PM	989.96	District Judge V. Gilmore	Jennifer Meeks	N/A	Jack and Jill Debutantes	43/35
6/24	6:00 PM	753.50	Commissioner Burke	Michelle Hundley/S. Burrows	Commissioner Burke	Area Mayor and Elected Officials	51/50
6/26	6:00 PM	685.00	Commissioner Burke	Michelle Hundley/S. Burrows	Commissioner Burke	Area Mayor and Elected Officials	43/35
JULY							
7/13	6:00 PM	548.00	Kathleen Seleny	Kathleen Seleny	N/A	BNSF Railway Customers	35/27
7/14	6:00 PM	959.00	Jackie Pope	Jackie Pope	N/A	Top Ladies of Distinction	38/40
7/16	6:00 PM	822.00	Yuruba Harris	Yuruba Harris	N/A	W. Leo Daniels Tower	68/69
7/17	12:00 PM		Hous. Councilman Gonzalez	Cherena Childs	N/A	Direxel Society, Inc.	55/55

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7/27	12:00 PM	757.50	Public Affairs	Michelle Hundley/Daisy Banda	N/A	POHA Interns	31/21
7/28	6:00 PM		Brandon Locklear	Brandon Locklear	N/A	Exxon Baytown Area New Hire Network	48/19
7/29	10:00 AM	474.00	Houston Councilman Bradford	Monica Glover/Shandelia Gay	N/A	Houston City Council-C.O. Bradford	11/11
AUGUST							
8/7	6:00 PM	1,280.00	Argentina James	Rosevelt Mason	Argentina James	Pearland Panthers	94/79
8/19	6:00 PM	330.00	Hous. City Controller R. Green	Jackie Pope/Kevin Randall	N/A	The War Foundation	17/16
8/20	6:00 PM	CANCELLED	Cabin Ferry	Colvin Perry		Air Force Association San Jacinto Chapter	
OCTOBER							
10/2	6:00 PM	1,271.75	Ricky Kunz	Jo Pender	Alec Dreyer, Ricky Kunz	Assistance League of Houston	65/40
10/6	6:00 PM	**	Origination Dept.	Geert Visser/Brian Bevers	N/A	Association and Regional Director of the Port of Rotterdam	70/55
10/7	6:00 PM		Rudolph Julian	Rudolph Julian	N/A	Rotary Club of Harrisburg	58/45
10/9	12:00 PM	577.50	Jose D. Delacon	Jose Delacon	N/A	Houston Chapter-1st Marine Division Association	24/24
10/14	12:00 PM	Y	Ruben Arredondo	Ruben Arredondo	N/A	Harris County Hazmat	
10/14	6:00 PM	Y	Congressman Gene Green	Yuruba Harris	N/A	HPD Positive Interaction Program	
10/15	6:00 PM	Y	Hous. Councilwoman Stardig	Lynnette Alzpurua	N/A	City of Houston Council	
10/16	6:00 PM		Bob Leatherwood	Bob Leatherwood	N/A	Houston Sail and Power Squadron	
10/18	6:00 PM	Y	Commissioner Fonteno	Rachael Vogel		World Affairs Council of Houston	
10/20	6:00 PM	Y	Cleveland Baker	Cleveland Baker		US Small Business Administration	
10/23	6:00 PM		Carol Dinkins	Carol Dinkins		American College of Environmental Lawyers	
10/27	12:00 PM		Sheriff Adrian Garcia	Yvonne Cooper		Red Ribbon Boat Ride	
10/28	6:00 PM		Mary Schwelzler	Mary Schwelzler		National Defense Transp. Assoc.	
10/30	6:00 PM		Robert Harrads	Robert Harrads		Nautical Institute U.S. Gulf Branch	
NOVEMBER							
11/3	6:00 PM	Y	Brian Hertzog	Brian Hertzog		Brown University Club of Houston	
11/4	6:00 PM	Y	Coleita Castleschoult	Coleita Castleschoult		Baytown US Merchant Marine Academy	
11/6	6:00 PM	Y	Harold Taxel	Harold Taxel		Alumni Assoc.	
11/9	6:00 PM	**	Ricky Kunz	Brian Reeves		Consular Corps Reception	

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DATE	TIME	POHA CATERING	REQUESTER	CONTACT(S)	COMMISSIONER/OFFICER	ORGANIZATION	EXPECTED / ACTUAL
11/11	12:00 PM		John Shook	Steve Turner		Caterpillar Marine Power Systems	
11/14	8:00 AM	19,343.76	Lloyd Saunders	Courtney Smith/Brian Reeves		5th Nat'l Conference Coastal & Estuarine Habitat Restoration	

** Origination Dept. will support catering expense from their budget.